



Public Services

Engineering
212 Operations Center Drive
Wilmington, NC 28412
910 341-7807
910 341-5881 fax
wilmingtonnc.gov
Dial 711 TTY/Voice

October 3, 2018

Robert High
RHJR Properties, LLC
233 Greenville Avenue
Wilmington, NC, 28403

**Subject: Stormwater Management Permit No. 2018034R1
Robert High Offices
Drainage Plan**

Dear Mr. High:

The City of Wilmington Engineering Division has received a request for a revision to the Stormwater Management Permit for Robert High Offices. Having reviewed the application and all supporting materials, the City of Wilmington has determined that the proposed revision meets the requirements of the City of Wilmington's Comprehensive Stormwater Ordinance.

The revisions include:

- Reconfiguration of parking area
- See approved plans dated 10/03/2018

Please be aware all terms and conditions of the permit Issued on August 15, 2018 remain in full force and effect. Any additional changes to the approved plans must be approved by this office prior to construction. The issuance of the plan revision does not preclude the permittee from complying with all other applicable statutes, rules, regulations or ordinances which may have jurisdiction over the proposed activity, and obtaining a permit or approval prior to construction.

The revised stamped, approved stormwater management drawings will be released for construction by the Wilmington Planning Division under separate cover. Please replace any old plan sheets from the approved set with the new, revised sheet. An electronic copy of the approved drawing set, permit, application and supplementary documents will be maintained by the Wilmington Engineering Division. If you have any questions, or need additional information, please contact Richard Christensen at (910) 341-7813 or richard.christensen@wilmingtonnc.gov

Sincerely,

for Sterling Cheatham, City Manager
City of Wilmington

cc: Charles D. Cazier, PE, Intracoastal Engineering, PLLC
Megan Crowe, Wilmington Development Services/Planning



* unless noted otherwise



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STORMWATER MANAGEMENT PERMIT APPLICATION FORM
(Form SWP 2.2)

I. GENERAL INFORMATION

1. Project Name (subdivision, facility, or establishment name - should be consistent with project name on plans, specifications, letters, operation and maintenance agreements, etc.):

Robert High Offices

2. Location of Project (street address):

320 & 324 Greenville Ave.

City: Wilmington County: New Hanover Zip: 28403

3. Directions to project (from nearest major intersection):

Project is located on Greenville Ave. Approx. 300' East of the Intersection with Wrightsville Ave. on the North side of the road.

II. PERMIT INFORMATION

1. Specify the type of project (check one): Low Density High Density
Drains to an Offsite Stormwater System Drainage Plan Other

If the project drains to an Offsite System, list the Stormwater Permit Number(s):

City of Wilmington: State - NCDENR/DWQ:

2. Is the project currently covered (whole or in part) by an existing City or State (NCDENR/DWQ) Stormwater Permit? Yes No

If yes, list all applicable Stormwater Permit Numbers:

City of Wilmington: State - NCDENR/DWQ:

3. Additional Project Permit Requirements (check all applicable):

CAMA Major Sedimentation/Erosion Control
NPDES Industrial Stormwater 404/401 Permit: Proposed Impacts:

If any of these permits have already been acquired please provide the Project Name, Project/Permit Number, issue date and the type of each permit:

III. CONTACT INFORMATION

1. Print Applicant / Signing Official's name and title (specifically the developer, property owner, lessee, designated government official, individual, etc. who owns the project):

Applicant / Organization: RHJR PROPERTIES, LLC

Signing Official & Title: Robert High

- a. Contact information for Applicant / Signing Official:

Street Address: 223 Greenville Ave

City: Wilmington State: NC Zip: 28403

Phone: 910-790-9490 Fax: _____ Email: rhp@roberthighproperties.com

Mailing Address (if different than physical address): _____

City: _____ State: _____ Zip: _____

- b. Please check the appropriate box. The applicant listed above is:

- The property owner (Skip to item 3)
 Lessee* (Attach a copy of the lease agreement and complete items 2 and 2a below)
 Purchaser* (Attach a copy of the pending sales agreement and complete items 2 and 2a below)
 Developer* (Complete items 2 and 2a below.)

2. Print Property Owner's name and title below, if you are the lessee, purchaser, or developer. (This is the person who owns the property that the project is on.)

Property Owner / Organization: N/A

Signing Official & Title: _____

- a. Contact information for Property Owner:

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Mailing Address (if different than physical address): _____

City: _____ State: _____ Zip: _____

3. (Optional) Print the name and title of another contact such as the project's construction supervisor or another person who can answer questions about the project:

Other Contact Person / Organization: N/A

Signing Official & Title: _____

a. Contact information for person listed in item 3 above:

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Mailing Address (if different than physical address): _____

City: _____ State: _____ Zip: _____

IV. PROJECT INFORMATION

1. In the space provided below, briefly summarize how the stormwater runoff will be treated.

N/A (Drainage Plan)

- 2. Total Property Area: 49,160 square feet
- 3. Total Coastal Wetlands Area: 0 square feet
- 4. Total Surface Water Area: 0 square feet
- 5. Total Property Area (2) – Total Coastal Wetlands Area (3) – Total Surface Water Area (4) = Total Project Area: 49,160 square feet.
- 6. Existing Impervious Surface within Property Area: 31,220 square feet
- 7. Existing Impervious Surface to be Removed/Demolished: 18,409 square feet
- 8. Existing Impervious Surface to Remain: 12,811 square feet
- 9. Total Onsite (within property boundary) Newly Constructed Impervious Surface (*in square feet*):

Buildings/Lots	1,125
Impervious Pavement	7,313
Pervious Pavement (adj. total, with 100 % credit applied)	0
Impervious Sidewalks	988
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (describe)	0
Future Development	0
Total Onsite Newly Constructed Impervious Surface	9,426

10. Total Onsite Impervious Surface

(Existing Impervious Surface to remain + Onsite Newly Constructed Impervious Surface) = 22,237 square feet

11. Project percent of impervious area: (Total Onsite Impervious Surface / Total Project Area) x100 = 45 %

12. Total Offsite Newly Constructed Impervious Area (improvements made outside of property boundary, in square feet):

Impervious Pavement	0
Pervious Pavement (adj. total, with % credit applied)	0
Impervious Sidewalks	430
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (describe) Concrete Driveway Apron	396
Total Offsite Newly Constructed Impervious Surface	826

13. Total Newly Constructed Impervious Surface
 (Total Onsite + Offsite Newly Constructed Impervious Surface) = 10252 square feet

14. Complete the following information for each Stormwater BMP drainage area. If there are more than three drainage areas in the project, attach an additional sheet with the information for each area provided in the same format as below. Low Density projects may omit this section and skip to Section V.

Basin Information	BMP # 1	BMP # 2	BMP # 3
Receiving Stream Name	BRADLEY CREEK	BRADLEY CREEK	BRADLEY CREEK
Receiving Stream Index Number	18-87-24-4-(2)	18-87-24-4-(2)	18-87-24-4-(2)
Stream Classification	SC;HQW	SC;HQW	SC;HQW
Total Drainage Area (sf)	11865	2273	2037
On-Site Drainage Area (sf)	11865	2273	2037
Off-Site Drainage Area (sf)	0	0	0
Total Impervious Area (sf)	5935	425	0
Buildings/Lots (sf)	2656	0	0
Impervious Pavement (sf)	2993	0	0
Pervious Pavement, % credit (sf)	0	0	0
Impervious Sidewalks (sf)	286	425	0
Pervious Sidewalks, % credit (sf)	0	0	0
Other (sf)	0	0	0
Future Development (sf)	0	0	0
Existing Impervious to remain (sf)	0	0	0
Offsite (sf)	0	0	0
Percent Impervious Area (%)	50.0	18.7	0

15. How was the off-site impervious area listed above determined? Provide documentation:

NA

12. Total Offsite Newly Constructed Impervious Area (improvements made outside of property boundary, in square feet):

Impervious Pavement	0
Pervious Pavement (adj. total, with % credit applied)	0
Impervious Sidewalks	430
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (describe) Concrete Driveway Apron	396
Total Offsite Newly Constructed Impervious Surface	826

13. Total Newly Constructed Impervious Surface
 (Total Onsite + Offsite Newly Constructed Impervious Surface) = 10252 square feet

14. Complete the following information for each Stormwater BMP drainage area. If there are more than three drainage areas in the project, attach an additional sheet with the information for each area provided in the same format as below. Low Density projects may omit this section and skip to Section V.

Basin Information	BMP # 4	BMP #	BMP #
Receiving Stream Name	BRADLEY CREEK		
Receiving Stream Index Number	18-87-24-4-(2)		
Stream Classification	SC;HQW		
Total Drainage Area (sf)	1131	0	0
On-Site Drainage Area (sf)	1131		
Off-Site Drainage Area (sf)	0	0	0
Total Impervious Area (sf)	183	0	0
Buildings/Lots (sf)	0	0	0
Impervious Pavement (sf)	0	0	0
Pervious Pavement, % credit (sf)	0	0	0
Impervious Sidewalks (sf)	183		0
Pervious Sidewalks, % credit (sf)	0	0	0
Other (sf)	0	0	0
Future Development (sf)	0	0	0
Existing Impervious to remain (sf)	0	0	0
Offsite (sf)	0	0	0
Percent Impervious Area (%)	16.2	0	0

15. How was the off-site impervious area listed above determined? Provide documentation:

NA



V. SUBMITTAL REQUIREMENTS

1. Supplemental and Operation & Maintenance Forms - One applicable City of Wilmington Stormwater BMP supplement form and checklist must be submitted for **each** BMP specified for this project. One applicable proposed operation and maintenance (O&M) form must be submitted for **each type** of stormwater BMP. Once approved, the operation and maintenance forms must be referenced on the final plat and recorded with the register of deeds office.
2. Deed Restrictions and Restrictive Covenants - For all subdivisions, outparcels, and future development, the appropriate property restrictions and protective covenants are required to be recorded prior to the sale of any lot. Due to variability in lot sizes or the proposed BUA allocations, a table listing each lot number, lot size, and the allowable built-upon area must be provided as an attachment to the completed and notarized deed restriction form. The appropriate deed restrictions and protective covenants forms can be downloaded at the link listed in section V (3). Download the latest versions for each submittal.

In instances where the applicant is different than the property owner, it is the responsibility of the property owner to sign the deed restrictions and protective covenants form while the applicant is responsible for ensuring that the deed restrictions are recorded.

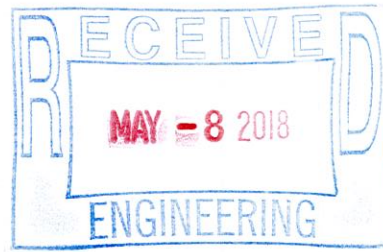
By the notarized signature(s) below, the permit holder(s) certify that the recorded property restrictions and protective covenants for this project, if required, shall include all the items required in the permit and listed on the forms available on the website, that the covenants will be binding on all parties and persons claiming under them, that they will run with the land, that the required covenants cannot be changed or deleted without concurrence from the City of Wilmington, and that they will be recorded prior to the sale of any lot.

3. Only complete application packages will be accepted and reviewed by the City. A complete package includes all of the items listed on the City Engineering Plan Review Checklist, including the fee. Copies of the Engineering Plan Review Checklist, all Forms, Deed Restrictions as well as detailed instructions on how to complete this application form may be downloaded from:

<http://www.wilmingtonnc.gov/PublicServices/Engineering/PlanReview/StormwaterPermits.aspx>

The complete application package should be submitted to the following address:

City of Wilmington – Engineering
Plan Review Section
212 Operations Center Dr
Wilmington, NC 28412



VI. CONSULTANT INFORMATION AND AUTHORIZATION

1. Applicant: Complete this section if you wish to designate authority to another individual and/or firm (such as a consulting engineer and /or firm) so that they may provide information on your behalf for this project (such as addressing requests for additional information).

Consulting Engineer: Charles D. Cazier, P.E.

Consulting Firm: Intracoastal Engineering, PLLC

a. Contact information for consultant listed above:

Mailing Address: 5725 Oleander Dr. Unit E-7

City: Wilmington State: NC Zip: 28403

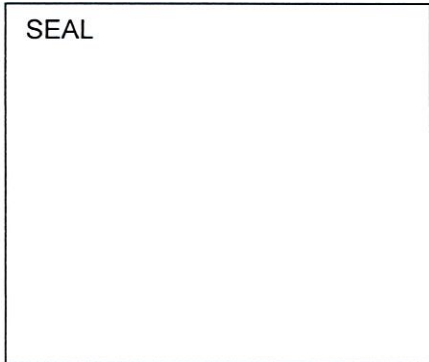
Phone: 910-859-8983 Fax: _____ Email: charlie@intracoastalengineering.com

VII. PROPERTY OWNER AUTHORIZATION (If Section III(2) has been filled out, complete this section)

I, (*print or type name of person listed in Contact Information, item 2*) _____, certify that I own the property identified in this permit application, and thus give permission to (*print or type name of person listed in Contact Information, item 1*) _____ with (*print or type name of organization listed in Contact Information, item 1*) _____ to develop the project as currently proposed. A copy of the lease agreement or pending property sales contract has been provided with the submittal, which indicates the party responsible for the operation and maintenance of the stormwater system.

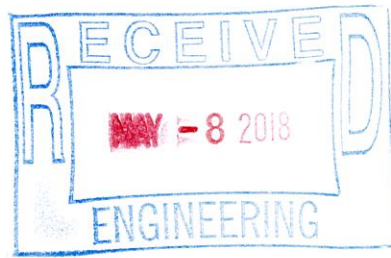
As the legal property owner I acknowledge, understand, and agree by my signature below, that if my designated agent (*entity listed in Contact Information, item 1*) dissolves their company and/or cancels or defaults on their lease agreement, or pending sale, responsibility for compliance with the City of Wilmington Stormwater Permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify the City of Wilmington immediately and submit a completed Name/Ownership Change Form within 30 days; otherwise I will be operating a stormwater treatment facility without a valid permit. I understand that the operation of a stormwater treatment facility without a valid permit is a violation of the City of Wilmington Municipal Code of Ordinances and may result in appropriate enforcement including the assessment of civil penalties.

Signature: _____ Date: _____




I, _____, a Notary Public for the State of _____, County of _____, do hereby certify that _____ personally appeared before me this day of _____, _____, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

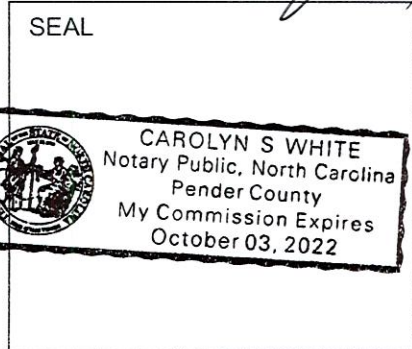
My commission expires: _____



VIII. APPLICANT'S CERTIFICATION

I, (*print or type name of person listed in Contact Information, item 1*) Robert High certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the applicable stormwater rules under.

Signature:  Date: 3.20.18



I, Carolyn S White, a Notary Public for the State of North Carolina, County of Pender, do hereby certify that Robert M High personally appeared before me this day of March 20, 2018, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,
Cap S. White
My commission expires: 10.03.22

SUPPLEMENT-EZ FORM COVER PAGE

Please indicate the types, quantities and locations of SCMs that will be used on this project:

Quantity	Location(s)
Infiltration System	
Bioretention Cell	
Wet Pond	
Stormwater Wetland	
Permeable Pavement	4
Sand Filter	
Rainwater Harvesting	
Green Roof	
Level Spreader-Filter Strip	
Disconnected Impervious Surface	
Treatment Swale	
Dry Pond	

Project Name:

Address

City / Town

Designer information for this project:

Name and Title:

Organization:

Street address:

City, State, Zip:

Phone number(s):

Email:

Applicant:

Company:

Contact:

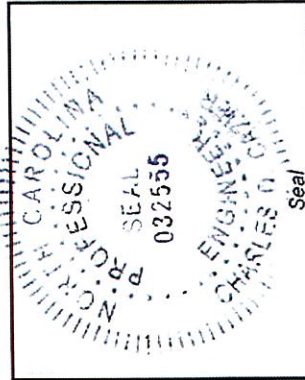
Mailing Address:

City, State, Zip:

Phone number(s):

Email:

Designer



Charles Cazier
 Signature of Designer

8/10/18
 Date

Certification Statement:

I certify, under penalty of law: that this Supplement-EZ form and all supporting information were prepared under my direction or supervision;
 - that the information provided in the form is, to the best of my knowledge and belief, true, accurate, and complete; and
 - that the engineering plans, specifications, operation and maintenance agreements and other supporting information are consistent with the information provided here.

I am aware that there are significant penalties for submitting false information including the possibility of fines and imprisonment for knowing violations as well as a report being made to my professional board.



PERMEABLE PAVEMENT

Robert High Offices 2

THE DRAINAGE AREA		1
Drainage area number		1
Total coastal wetlands area (sq ft)		
Total surface water area (sq ft)		
Total drainage area (sq ft)	11865 sf	
BUA associated with existing development (sq ft)		
Proposed new BUA (sq ft)	5935 sf	
Percent BUA of drainage area	50%	
COMPLIANCE WITH THE APPLICABLE STORMWATER PROGRAM		
Stormwater program(s) that apply (please specify)		
Coastal Stormwater rules		
GENERAL MDC FROM 02H .1050		
#1 Is the SCM sized to treat the SW from all surfaces at build-out?	No	
#2 Is the SCM located on or near contaminated soils?	No	
#3 What are the side slopes of the SCM (H:V)?		
#3 Does the SCM have retaining walls, gabion walls or other engineered side slopes?	No	
#4 Are the inlets, outlets, and receiving stream protected from erosion (10-year storm)?	Yes	Yes
#5 Is there a bypass for flows in excess of the design flow?		Yes
#6 What is the method for dewatering the SCM for maintenance?		Yes
PERMEABLE PAVEMENT MDC FROM 02H .1055		
#1 Was the soil investigated in the footprint and at the elevation of the infiltration system?	No	
#1 Briefly describe the hydraulic properties and characteristics of the soil profile:		
#2 SHWT elevation (fmsl)	75.5 ft	3279 sf
#2 Top of the subgrade (fmsl)	77 ft	2656 sf
#2 Storage elevation of the design rainfall depth (fmsl)		4136 sf
#2 Is a detailed hydrogeologic study attached if the separation is between 1 and 2 feet?	Yes	Yes
#3 Will toxic pollutants be stored or handled on or near the permeable pavement?		No
#4 Proposed slope of the subgrade surface (%)		Yes
#4 Are terraces or baffles provided?	No	No
#5 Size of aggregate to be used in the subbase	#57	Yes
#5 Aggregate depth (in)	6 in	Yes
#5 Aggregate porosity (n)	0.4	Yes
#5 Will the aggregate be washed?	Yes	No
ADDITIONAL INFORMATION		
Please use this space to provide any additional information about this permeable pavement design that you think is relevant to the review.		



PERMEABLE PAVEMENT

Robert High Offices 2

THE DRAINAGE AREA		2	
Drainage area number		2	
Total coastal wetlands area (sq ft)			
Total surface water area (sq ft)			
Total drainage area (sq ft)	2273 sf		
BUA associated with existing development (sq ft)			
Proposed new BUA (sq ft)	425 sf		
Percent BUA of drainage area	19%		
COMPLIANCE WITH THE APPLICABLE STORMWATER PROGRAM			
Stormwater program(s) that apply (please specify):			
GENERAL MDC FROM 02H .1050			
#1 Is the SCM sized to treat the SW from all surfaces at build-out?	No		
#2 Is the SCM located on or near contaminated soils?	No		
#3 What are the side slopes of the SCM (H:V)?			
#3 Does the SCM have retaining walls, gabion walls or other engineered side slopes?	No		
#4 Are the inlets, outlets, and receiving stream protected from erosion (10-year storm)?	Yes		
#5 Is there a bypass for flows in excess of the design flow?			
#6 What is the method for dewatering the SCM for maintenance?			
PERMEABLE PAVEMENT MDC FROM 02H .1055			
#1 Was the soil investigated in the footprint and at the elevation of the infiltration system?	No		
#1 Briefly describe the hydraulic properties and characteristics of the soil profile:			
#2 SHWT elevation (fmsl)	75.5 ft		
#2 Top of the subgrade (fmsl)	78 ft		
#2 Storage elevation of the design rainfall depth (fmsl)			
#2 Is a detailed hydrogeologic study attached if the separation is between 1 and 2 feet?	Yes		
#3 Will toxic pollutants be stored or handled on or near the permeable pavement?			
#4 Proposed slope of the subgrade surface (%)			
#4 Are terraces or baffles provided?	No		
#5 Size of aggregate to be used in the subbase	#57		
#5 Aggregate depth (in)	6 in		
#5 Aggregate porosity (in)	0.4		
#5 Will the aggregate be washed?	Yes		
ADDITIONAL INFORMATION			
Please use this space to provide any additional information about this permeable pavement design that you think is relevant to the review:			



PERMEABLE PAVEMENT

Robert High Offices 2

THE DRAINAGE AREA		3	
Drainage area number			
Total coastal wetlands area (sq ft)			
Total surface water area (sq ft)			
Total drainage area (sq ft)	2037 sf		
BUA associated with existing development (sq ft)			
Proposed new BUA (sq ft)			
Percent BUA of drainage area	0%		
COMPLIANCE WITH THE APPLICABLE STORMWATER PROGRAM			
Stormwater program(s) that apply (please specify)			
			1.5 in 13 cf 301 cf
GENERAL MDC FROM 02H .1050			
#1 Is the SCM sized to treat the SW from all surfaces at build-out?	No		
#2 Is the SCM located on or near contaminated soils?	No		
#3 What are the side slopes of the SCM (H:V)?			
#3 Does the SCM have retaining walls, gabion walls or other engineered side slopes?	No		
#4 Are the inlets, outlets, and receiving stream protected from erosion (10-year storm)?	Yes		Yes
#5 Is there a bypass for flows in excess of the design flow?			Yes
#6 What is the method for dewatering the SCM for maintenance?			Yes
PERMEABLE PAVEMENT MDC FROM 02H .1055			
#1 Was the soil investigated in the footprint and at the elevation of the infiltration system?	No		
#1 Briefly describe the hydraulic properties and characteristics of the soil profile			
#2 SHWT elevation (fmsl)	75.5 ft		1503 sf
#2 Top of the subgrade (fmsl)	78.25 ft		
#2 Storage elevation of the design rainfall depth (fmsl)			
#2 Is a detailed hydrogeologic study attached if the separation is between 1 and 2 feet?	Yes		
#3 Will toxic pollutants be stored or handled on or near the permeable pavement?			
#4 Proposed slope of the subgrade surface (%)	No		
#4 Are terraces or baffles provided?			
#5 Size of aggregate to be used in the subbase	#57		
#5 Aggregate depth (in)	6 in		
#5 Aggregate porosity (n)	0.4		
#5 Will the aggregate be washed?	Yes		
ADDITIONAL INFORMATION			
Please use this space to provide any additional information about this permeable pavement design that you think is relevant to the review.			



PERMEABLE PAVEMENT

Robert High Offices 2

THE DRAINAGE AREA		4	
Drainage area number			
Total coastal wetlands area (sq ft)			
Total surface water area (sq ft)			
Total drainage area (sq ft)	1131 sf		183 sf
BUA associated with existing development (sq ft)			
Proposed new BUA (sq ft)	183 sf		183 sf
Percent BUA of drainage area	16%		
COMPLIANCE WITH THE APPLICABLE STORMWATER PROGRAM			
Stormwater program(s) that apply (please specify)			
GENERAL MDC FROM 02H .1050			
#1 Is the SCM sized to treat the SW from all surfaces at build-out?	No		
#2 Is the SCM located on or near contaminated soils?	No		
#3 What are the side slopes of the SCM (H:V)?			
#4 Are the inlets, outlets, and receiving stream protected from erosion (10-year storm)?	No		
#5 Is there a bypass for flows in excess of the design flow?	Yes		Yes
#6 What is the method for dewatering the SCM for maintenance?			Yes
PERMEABLE PAVEMENT MDC FROM 02H .1055			
#1 Was the soil investigated in the footprint and at the elevation of the infiltration system?	No		
#1 Briefly describe the hydraulic properties and characteristics of the soil profile:			
#2 SHWT elevation (fmsl)	76 ft		450 sf
#2 Top of the subgrade (fmsl)	79 ft		
#2 Storage elevation of the design rainfall depth (fmsl)	Yes		
#3 Is a detailed hydrogeologic study attached if the separation is between 1 and 2 feet?			
#3 Will toxic pollutants be stored or handled on or near the permeable pavement?			
#4 Proposed slope of the subgrade surface (%)			
#4 Are terraces or baffles provided?	No		
#5 Size of aggregate to be used in the subbase	#57		
#5 Aggregate depth (in)	6 in		
#5 Aggregate porosity (n)	0.4		
#5 Will the aggregate be washed?	Yes		
ADDITIONAL INFORMATION			
Please use this space to provide any additional information about this permeable pavement design that you think is relevant to the review.			

Break down of BUA in the drainage area (both new and existing):

- Parking / driveway (sq ft)
- Sidewalk (sq ft)
- Roof (sq ft)
- Roadway (sq ft)
- Other, please specify in the comment box below (sq ft)

Total BUA (sq ft)

Design rainfall depth (in)

Minimum volume required (cu ft)

Design volume of SCM (cu ft)

#7 If applicable, with the SCM be cleaned out after construction?

#8 Does the maintenance access comply with General MDC (8)?

#9 Does the drainage easement comply with General MDC (9)?

#10 If the SCM is on a single family lot, does the plat comply with General MDC (10)?

#11 Is there an O&M Agreement that complies with General MDC (11)?

#12 Is there an O&M Plan that complies with General MDC (12)?

#13 Was the SCM designed by an NC licensed professional?

#5 How will the pavement surface be tested?

#7 Area of permeable pavement to be installed (square feet)

#7 Area of screened roof runoff that is directed to pavement (square feet)

#7 Area of additional built-upon area runoff that is directed to pavement (square feet)

#7 Will runoff from pervious surfaces be directed away from the pavement?

#8 Dewatering time (hours)

#9 Is additional media being added to the soil profiler?

#9 Is at least one observation well per terrace been provided at the low point(s)?

#10 Is this a detention permeable pavement system?

#10 If so, what is the drawdown time for the design storm?

#11 Have edge restraints been provided?

#12 Will the subgrade be graded when dry?

#13 Will the permeable pavement be protected from sediment during construction?

#13 Will an in-situ permeability test be conducted after site stabilization?



Permeable Pavement Operation and Maintenance Agreement

I will keep a maintenance record on this BMP. This maintenance record will be kept in a log in a known set location. Any deficient BMP elements noted in the inspection will be corrected, repaired or replaced immediately. These deficiencies can affect the integrity of structures, safety of the public, and the removal efficiency of the BMP.

Important operation and maintenance procedures:

- Stable groundcover will be maintained in the drainage area to reduce the sediment load to the permeable pavement.
- The area around the perimeter of the permeable pavement will be stabilized and mowed, with clippings removed.
- Any weeds that grow in the permeable pavement will be sprayed with pesticide immediately. Weeds will not be pulled, since this could damage the fill media.
- Once a year, the permeable pavement surface will be vacuum swept.
- At no time shall wet sweeping (moistening followed by sweeping) be allowed as a means of maintenance.
- There shall be no repair or treatment of Permeable Pavement surfaces with other types of pavement surfaces. All repairs to Permeable Pavement surfaces must be accomplished utilizing permeable pavement which meets the original pavement specifications.
- Concentrated runoff from roof drains, piping, swales or other point sources, directly onto the permeable pavement surface shall not be allowed. These areas must be diverted away from the permeable pavement.

Initial Inspection: Permeable Pavements shall be inspected monthly for the first three months for the following:

BMP element:	Potential problem:	How to remediate the problem:
The perimeter of the permeable pavement	Areas of bare soil and/or erosive gullies have formed.	In the event that rutting or failure of the groundcover occurs, the eroded area shall be repaired immediately and permanent groundcover re-established. Appropriate temporary Erosion Control measures (such as silt fence) shall be installed in the affected area during the establishment of permanent groundcover, and any impacted area of permeable pavement is to be cleaned via vacuum sweeping.
The surface of the permeable pavement	Rutting / uneven settlement	This indicates inadequate compaction of the pavement base / sub-base. If rutting or uneven settlement on the order of 1/2 inch or greater occurs, permeable pavement shall be removed and base / sub-base re-compacted, smoothed, and permeable pavement shall then be re-installed. Base and sub-base compaction shall be monitored by a licensed geotechnical engineer to ensure that infiltration capacity of base and sub-base are not compromised by compaction and smoothing processes.
	The pavement does not dewater between storms, or water is running off.	Vacuum sweep the pavement. If the pavement still does not dewater, consult a professional.



Permit Number: _____
 (to be provided by City of Wilmington)
 Drainage Area / Lot Number: _____

The permeable pavement will be inspected **once a quarter and within 24 hours after every storm event greater than 1.5 inches**. Records of operation and maintenance will be kept in a known set location and will be available upon request.

Inspection activities shall be performed as follows. Any problems that are found shall be repaired immediately.

BMP element:	Potential problem:	How to remediate the problem:
The perimeter of the permeable pavement	Areas of bare soil and/or erosive gullies have formed.	Regrade the soil if necessary to remove the gully, and then plant a ground cover and water until it is established. Provide lime and a one-time fertilizer application.
	Vegetation is too short or too long.	Maintain vegetation at a height of 3 to 6 inches (remove clippings).
The surface of the permeable pavement	Trash/debris is present.	Remove the trash/debris.
	Weeds are growing on the surface of the permeable pavement.	Do not pull the weeds (may pull out media as well). Spray them with pesticide.
	Sediment is present on the surface.	Vacuum sweep the pavement.
	The structure is deteriorating or damaged.	Consult an appropriate professional. Damaged areas of the pavement shall be removed and repaired.
	The pavement does not dewater between storms.	Vacuum sweep the pavement. If the pavement still does not dewater, consult a professional. Permanently clogged pavement shall be removed and repaired.

Permit Number: _____
(to be provided by City of Wilmington)

I acknowledge and agree by my signature below that I am responsible for the performance of the maintenance procedures listed above. I agree to notify City of Wilmington of any problems with the system or prior to any changes to the system or responsible party.

Project name: Robert High Offices

BMP drainage area or lot number: #1

Print name: RHJR PROPERTIES, LLC (Robert High)

Title: President

Address: 223 Greenville Ave Wilmington, NC 28403

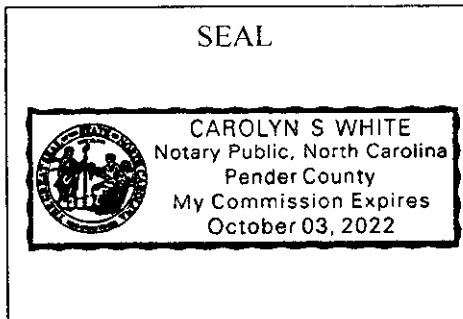
Phone: 910-790-9490

Signature: _____

Date: 06.22.18

Note: The legally responsible party should not be a homeowners association unless more than 50% of the lots have been sold and a resident of the subdivision has been named the president.

I, Carolyn S. White, a Notary Public for the State of North Carolina, County of Pender, do hereby certify that Robert M High personally appeared before me this 22 day of May, 2018, and acknowledge the due execution of the forgoing permeable pavement maintenance requirements. Witness my hand and official seal,



My commission expires 10.03.22